

SAN JOSÉ PUBLIC LIBRARY COMMISSION MEETING
WEDNESDAY, MARCH 12, 2008
SYNOPSIS

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 7:00 p.m. by Chair Martin at the King Library.

Present: Chair Martin, Commissioners Karas, Tarpey, Nguyen, Candelas, Do, Graham, Ramos and Lydon.

Absent: None

Staff: Library Director Jane Light; Assistant Library Director Ned Himmel; Administrative Assistant Lucinda Norman.

Others: Councilmember Oliverio, Council District 6; and 2 members from the public were present.

2. APPROVAL OF THE AGENDA – The agenda was approved as written

3. CONSENT CALENDAR

a. For approval: Synopsis of the January 9, 2008 meeting was approved as written.

b. Correspondence read and filed for public record – 1) Signed petition to extend King Library's Homework Club hours.

4. ORAL PETITIONS- None

5. DISCUSSION/ACTION ITEMS

a. Review of Budget Activities-Chair Martin briefly discussed the Mayor's Budget Message. The Mayor proposed more Budget outreach into the community; every Council district will conduct a Budget Input Meeting. The Commission will be informed of the dates and times of these meetings.

b. Urban Libraries Council Update- Jane Light provided a report on the Urban Libraries Council (ULC), a non-profit organization, and its purpose. For more than 30 years the ULC has worked to strengthen public libraries as an essential part of urban life. A membership organization of North America's premier public library systems and the corporations that serve them, the ULC serves as a forum for sharing best practices resulting from targeted research, education and forecasting. The ULC's programs are acclaimed for inspiring new organizational models that invigorate urban libraries and enrich the areas surrounding them. San José Public Library has been a member for about 15 years. Jane distributed ULC publications to the Commissioners and conducted a brief tour of the new ULC futures website. The ULC is headquartered in Chicago, Illinois. Jane responded to questions from the Commission.

- c. Staffing Models for Branches Presentation- Ned Himmel distributed a matrix of branch staffing models for review and discussion. Ned explained staffing at the branches, employee classifications and vacancies. Ned responded to questions from the Commission.
 - d. Advocacy- Meeting with School Districts- Chair Martin will send out information to the Commission indicating which schools are in their district vicinity. The Commission discussed potential common programs between the library and school districts.
 - e. Review of Council Policy #0-36, City Council Commission Code of Conduct- Jane Light provided copies of the City of San José Council Policy on Commission Code of Conduct to the Commission. This policy ensures a clear understanding of the role of the Commissioners in the governmental process. Jane responded to questions from the Commission and advised them to contact the City Attorney if they required more clarification.
6. COUNCIL LIAISON'S ANNOUNCEMENTS – Councilmember Oliverio provided some outreach recommendations for the Commissioners. He discussed the advantages of attending and participating in Council meetings during open forum and having communication with Councilmembers.
7. CHAIR'S ANNOUNCEMENTS –At the March 8th. All Friends meeting Chair Martin provided a brief overview of the Budget items. There is a Library Issues Breakfast scheduled for April 5, 2008 with keynote speaker Dr. Emmett Carson, President and CEO of Silicon Valley Community Foundation. All Commissioners are invited. RSVP's are made to The Silicon Valley Library System.
9. LIBRARY DIRECTOR'S ANNOUNCEMENT – Jane made the following announcements: the Library Commissioner application process closed March 7, 2008. Internet Filters issue may go before the Rules Committee in April. Jane will prepare an Information Memo to City Council regarding the San Jose Public Library Foundation; she will provide a copy of the memo to the Commissioners at the next meeting.
- 10 COMMENTS AND ANNOUNCEMENTS
- a. Friends Groups from Branches and Main Library – None
 - b. San Jose Public Library Foundation Board – None
 - c. Early Care and Education Commission – Commissioner Lydon attended the Early Care and Education monthly meeting.
 - d. Meetings Attended by Commissioners as Commissioners – Commissioner Ramos attended a Housing Group and Community meeting 3/6; attended Budget Discussion 2/13; Friends Workshop meeting 1/25; Bond Quarterly Report and Community Discussion 2/13 – Commissioner Graham attended the All Friends meeting 3/8; Calabazas meeting 2/25 – Commissioner Candelas attended the All Friends meeting

3/8; Madison Nguyen request for meeting 3/24 – Commissioner Martin attended the All Friends meeting 3/8; Cambrian Community Council 3/3 – Commissioner Do attended the All Friends meeting 3/8; Smithsonian Exhibition; San Jose Community College Press Conference and Community meeting (Exit Saigon, Enter Little Saigon) – Commissioner Tarpey attended the All Friends meeting 3/8 – Commissioner Lydon attended the All Friends meeting 3/8; Del Mar Aux Book Club 3/10; Early Care and Education meeting 2/25; Council meeting 3/11.

11. UPCOMING OPPORTUNITIES FOR COMMISSION PARTICIPATION – Check website for list of upcoming opportunities. Chair Martin reviewed the list of upcoming events
12. ITEMS FOR FUTURE COMMISSION MEETING AGENDAS – San Jose Public Library Foundation
13. ADJOURNMENT – The meeting was adjourned at 9:05 p.m.

Jane Light, Secretary
San Jose Library Commission

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APPROVED: _____

DATE APPROVED: _____